



**NATIONAL COMMISSION FOR REFUGEES, MIGRANTS AND INTERNALLY DISPLACED PERSONS, (NCFRMI)**

**EXPRESSION OF INTEREST/INVITATION TO TENDER FOR 2023 CONSTITUENCY IN CAPITAL AND ZONAL INTERVENTION PROJECTS**

**1. INTRODUCTION**

The National Commission for Refugees, Migrants and Internally Displaced Persons (NCFRMI), pursuant to its mandate of providing Care and Maintenance, Durable Solution, Rehabilitation and Resettlement of persons of Concerns (PoCs) in Nigeria intends to procure Goods, Works and Services for the execution of various projects under its 2023 Appropriation.

The Commission hereby invites interested and suitably qualified and competent Suppliers, Contractors, Vendors and Consultant with requisite expertise and experience to Tender and submit Expression of Interest (EOI) for the procurement of the following projects:

**LIST OF CONSTITUENCY/ZONAL INTERVENTION PROJECTS UNDER THE NATIONAL COMMISSION FOR REFUGEES, MIGRANTS AND INTERNALLY DISPLACED PERSONS 2023 APPROPRIATION**

**2. SCOPE OF GOODS, WORKS AND SERVICES**

**CONSTITUENCY IN CAPITAL**

<b>CATEGORY 1: NCFRMI CONSTITUENCY IN CAPITAL PROJECTS</b>	
<b>1A. PROCUREMENT OF GOODS UNDER THE CONSTITUENCY IN CAPITAL PROJECTS</b>	
<b>LOT NO.</b>	<b>PROJECT DESCRIPTION</b>
1A1a-b	SUPPLY OF FOOD ITEMS TO INTERNALLY DISPLACED PERSONS (IDPs) IN DIKWA/MAFA/KONDUGA FEDERAL CONSTITUENCY. BORNO STATE
1A2	SUPPLY OF MOTORCYCLES IN KURA, MADOBI, GARUN MALAM FEDERAL CONSTITUENCY
1A3a-e	SUPPLY OF EMPOWERMENT ITEMS: <b>(MOTORCYCLES, TRICYCLES, GRINDING MACHINES, BLOCK MOULDING MACHINES)</b> ACROSS KANO STATE
1A4	SUPPLY OF FOOD AND NON FOOD ITEMS IN BUSARI/ GEIDAM/YUNUSARI FEDERAL CONSTITUENCY, YOBE STATE
1A5	SUPPLY OF ASSORTED GRAINS FOR LESS PRIVILEGED PERSONS TO BADE/JAKUSKO FEDERAL CONSTITUENCY, YOBE STATE
1A6a-c	AGRICULTURAL EMPOWERMENT FOR IDPs AND HOST COMMUNITIES NATIONWIDE
1A7	PROVISION OF FOODS AND CLOTHING FOR IDPs IN BORNO STATE
1A8a-c	ONGOING PROCUREMENT OF VEHICLES <b>(HILUX, 2 NOS 28 SEATER BUS, AMBULANCE, WATER TANKER)</b> FOR GSTC HOST COMMUNITY
1A9	PURCHASE OF OPERATIONAL VEHICLES
1A10	SUPPLY OF GRAINS TO YANDAKI, KATSINA STATE

1A11	PROVISION OF ESSENTIAL MATERIALS FOR DISPLACED FLOOD VICTIMS IN BURSARI/GEIDAM/YUNUSARI, YOBE STATE
1A12	SUPPLY OF EMPOWERMENT MATERIALS TO WOMEN IN OTUKPO, OTUKPO/OHIMINI FEDERAL CONSTRUCTION, BENUE STATE
1A13a-b	SUPPLY OF FOOD ITEMS TO INTERNALLY DISPLACED PERSONS (IDPS) IN AND HOST COMMUNITY IN <b>KAGA/GUBIO/MAGUMERI</b> FEDERAL CONSTITUENCY, BORNO STATE
1A14a-b	SUPPLY OF EMPOWERMENT MATERIALS TO WOMEN AND YOUTHS IN <b>OTUKPO/OHIMINI</b> FEDERAL CONSTITUENCY, BENUE STATE
1A15	SUPPLY AND EMPOWERMENT MATERIALS TO INTERNALLY DISPLACED PERSONS IN ANKPA/OLAMABORO/OMALA FEDERAL CONSTITUENCY, KOGI STATE
1A16	SUPPLY OF EDUCATIONAL MATERIALS TO SELECTED SECONDARY SCHOOL IN ANKPA FEDERAL CONSTITUENCY, KOGI STATE
<b>1B. PROCUREMENT OF WORKS UNDER THE CONSTITUENCY IN CAPITAL PROJECTS</b>	
<b>LOT NO.</b>	<b>PROJECT DESCRIPTION</b>
1B1	SUPPLY AND INSTALLATION OF SOLAR STREET LIGHTS IN KWARE/WAMAKKO FEDERAL CONSTITUENCY
1B2	CONSTRUCTION OF TOWNSHIP ROADS IN POTISKUM LGA, YOBE STATE
1B3	SUPPLY AND INSTALLATION OF 3-IN-1 SOLAR STREET LIGHTS IN AKANGBA/AIRWAYS AND SELECTED LOCATIONS WITHIN LAGOS
1B4	INSTALLATION OF SOLAR STREET LIGHT IN OTUKPO/ OHIMINI FEDERAL CONSTITUENCY, BENUE STATE
1B5	CONSTRUCTION OF TOWNSHIP ROAD ALONG KASUWA, KEFFI
1B6	ONGOING RENOVATION/EQUIPPING OF PRIMARY HEALTHCARE CENTRES IN DALAH AND GASAMU
1B7	SUPPLY AND INSTALLATION OF SOLAR STREET LIGHTS AT VARIOUS IDP CAMPS IN VARIOUS STATES AFFECTED BY INSECURITY AND FLOODING
1B8	COMPLETION OF RESETTLEMENT CENTRE AT DAWAKIN TOFA
1B9	CONSTRUCTION OF 20 KEKE-LAMP OPEN MARKET STALLS AND 6 (SIX) LOCK-UP SHOPS AT OBARUWA ISAMURO MARKET AND 20 KEKE-LAMP OPEN MARKET STALLS AT ABA-PAANU FARMERS MARKET, ISAMURO AND ABA-PAANU VILLAGE, AGO-IWOYE, IJEBU-NORTH LGA, OGUN STATE
1B10	CONSTRUCTION OF CONCRETE DRAINAGE OF LIWOP ADESANYA STREET, MARIAN AREA, OFF OBAFEMI AWOLOWO ROAD, AGO-IWOYE, OGUN STATE
1B11	CONSTRUCTION OF ROAD AT IDP NGELZARMA EMIRATE, YOBE STATE
1B12	PROVISION AND INSTALLATION OF SOLAR STREET LIGHT IN SHEL GELE, FUNE LOCAL GOVERNMENT AREA, YOBE STATE
1B13	PROVISION OF SOLAR STREET LIGHTS IN NANGERE LGA
1B14	COMPLETION OF THE ON-GOING ASPHALTING AND CONSTRUCTION OF DRAINAGES IN AGUKU-EZIONYE ROADS, EZINIFITE AGUATA FEDERAL CONSTITUENCY, ANAMBRA STATE
1B15	COMPLETION OF KID BOULEVARD ROAD, CHIROMAWA TO GARUN BABBA IN GARUN MALAM FEDERAL CONSTITUENCY, KANO STATE
1B16	SUPPLY AND INSTALLATION OF SOLAR STREET LIGHTS IN ANKPA FEDERAL CONSTITUENCY, KOGI STATE

<b>1C. PROCUREMENT OF SERVICES UNDER THE CONSTITUENCY IN CAPITAL PROJECTS</b>	
<b>LOT NO.</b>	<b>PROJECT DESCRIPTION</b>
1C1	SKILL TRAINING PROGRAMME FOR ENTREPRENEURS ON SOCIAL MEDIA/DIGITAL MARKETING (SUE)
1C2a-b	SENSITIZATION PROGRAM FOR IDPs IN 6 GEO-POLITICAL ZONES
1C3	TRAINING AND EMPOWERMENT OF WOMEN ON AGRICULTURAL PRODUCTION FOR SELF RELIANCE IN ALIERO/GWANDU/JEGA FEDERAL CONSTITUENCY, KEBBI STATE
1C4	SOCIAL INVESTMENT PROGRAMME AND FINANCIAL SUPPORT FOR MSMEs IN GWARZO AND KABO LGAs OF KANO STATE
1C5	MEDICAL INTERVENTION PROGRAM IN SOME SELECTED LOCATIONS OF DAWAKIN-TOFA, KANO STATE
1C6a-b	TRAINING AND EMPOWERMENT FOR IDPS ON VARIOUS SKILLS IN 3 LGAS OF BORNO NORTH, BORNO STATE
1C7	PROVISION OF SKILL ACQUISITION TRAINING FOR VULNERABLE WOMEN IN TARABA CENTRAL SENATORIAL DISTRICT
1C8	TRAINING ON INDIGENOUS FABRICATED FARM TOOLS FOR IMPROVED AGRICULTURAL PRODUCTIVITY FOR YOUTHS IN ANKPA, KOGI STATE

<b>CATEGORY 2: NCFRMI ZONAL INTERVENTION PROJECTS</b>	
<b>2A: PROCUREMENT OF GOODS UNDER THE ZONAL INTERVENTION PROJECTS</b>	
<b>LOT NO.</b>	<b>PROJECT DESCRIPTION</b>
2A1	EMPOWERMENT OF YOUTHS ON ICT IN OTUKPO/OHIMINI FEDERAL CONSTITUENCY, BENUE STATE
2A2	SUPPLY OF IRRIGATION PUMPING MACHINES IN BAGUDO LGA AND SURU LGA IN SURU/BAGUDO FEDERAL CONSTITUENCY, KEBBI STATE
2A3	SUPPLY OF 70 NOS OF TRICYCLES TO BOMADI/PATANI FEDERAL CONSTITUENCY, DELTA STATE
2A4	SUPPLY OF 42 NOS OF MOTORCYCLES TO BOMADI/PATANI FEDERAL CONSTITUENCY, DELTA STATE
2A5	SUPPLY OF 3 NOS OF 75HP YAMAHA OUTBOARD ENGINE TO BOMADI/PATANI FEDERAL CONSTITUENCY, DELTA STATE
2A6	SUPPLY OF 3 NOS OF 40HP YAMAHA OUTBOARD ENGINE TO BOMADI/PATANI FEDERAL CONSTITUENCY, DELTA STATE
2A7	SUPPLY OF MOTORCYCLES TO ISOKO FEDERAL CONSTITUENCY, DELTA STATE
2A8	SUPPLY OF FISH FEEDS TO SELECTED PONDS IN ISOKO FEDERAL CONSTITUENCY, DELTA STATE
2A9	SUPPLY OF EMPOWERMENT MATERIALS TO THE PEOPLE OF OBOKUN/ORIADE FEDERAL CONSTITUENCY, OSUN STATE
2A10a-c	PROVISION OF EMPOWERMENT ITEMS FOR WIDOWS, YOUNG FARMERS AND OTHER ARTISANS IN YOBE NORTH SENATORIAL DISTRICT, YOBE STATE
2A11a-c	PROVISION OF EMPOWERMENT ITEMS FOR WIDOWS, YOUNG FARMERS AND OTHER ARTISANS IN BORNO CENTRAL SENATORIAL DISTRICT, BORNO STATE

2A12a-b	PROVISION OF EMPOWERMENT ITEMS FOR WIDOWS, YOUNG FARMERS AND OTHER ARTISANS IN NASARAWA WEST SENATORIAL DISTRICT, NASARAWA STATE
<b>2B: PROCUREMENT OF WORKS UNDER THE ZONAL INTERVENTION PROJECTS</b>	
<b>LOT NO.</b>	<b>PROJECT DESCRIPTION</b>
2B1	COMPLETION OF MINI STADIUM AT JEGA IN ALIERO/GWANDU FEDERAL CONSTITUENCY, KEBBI STATE
2B2	CONSTRUCTION OF PERIMETER FENCE AND CONCRETE DRAINAGE ON THE ROAD LEADING TO ATIKORI HEALTH CENTRE, ATIKORI, IJEBU-IGBO, OGUN STATE
2B3	CONSTRUCTION OF FENCE IN FSTC HOST COMMUNITY
2B4	REHABILITATION OF MINI SPORTS CENTRES IN FSTC AND FUG
2B5	SUPPLY AND INSTALLATION OF ALL-IN-ONE SOLAR STREET LIGHTS IN SOME SELECTED COMMUNITIES IN THE SIX AREA COUNCIL OF FCT SENATORIAL DISTRICT, ABUJA
<b>2C: PROCUREMENT OF SERVICES UNDER THE ZONAL INTERVENTION PROJECTS</b>	
<b>LOT NO.</b>	<b>PROJECT DESCRIPTION</b>
2C1	TRAINING AND EMPOWERMENT OF WOMEN AND YOUTHS IN OTUKPO/OHIMINI FEDERAL CONSTITUENCY, BENUE STATE
2C2	EMPOWERMENT AND TRAINING OF YOUTHS ACROSS OTUKPO/OHIMINI FEDERAL CONSTITUENCY, BENUE STATE
2C3	TRAINING AND EMPOWERMENT OF YOUTHS AND WOMEN IN BREAD MAKING, PAINT MAKING AND COSMETOLOGY IN OBOKUN-ORIADE FEDERAL CONSTITUENCY, OSUN STATE
2C4	TRAINING OF WOMEN IN BEADS MAKING, MAKEUP/HEADTIE (KITS/STIPENDS) IN DAMATIURU/TARUWA/GUJUBA/GULANI, YOBE STATE

### **3.0 ELIGIBILITY REQUIREMENTS**

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name is also acceptable for Services;
- b. Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years valid till 31<sup>st</sup> December, 2023;
- c. Evidence of Pension Clearance Certificate valid till 31<sup>st</sup> December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2023;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31<sup>st</sup> December, 2023 or valid Certificate issued by BPP.
- g. Evidence of Original Equipment Manufacturer (OEM)/Representative for the procurement of equipment;

- h. Sworn Affidavit:
- disclosing whether or not any officer of the relevant committees of the National Commission for Refugees, Migrants and Internally Displaced Persons or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
  - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
  - That the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;
- i. Company's Audited Accounts for the last three (3) years - 2020, 2021 & 2022;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- j. Works: List of Plants/Equipment with proof of Ownership/Lease;
- k. For Training: Evidence of accreditation by Centre for Management Development (CMD)
- m. For ICT projects: Evidence of accreditation by Computer Registration Council of Nigeria and NITDA.
- n. Electricity Jobs: Evidence of current Licence issued by Nigerian Electricity Management Services Agency (NEMSA);
- o. Only Companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the Vehicles;
- p. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Mobile Telephone Number, and e-mail address. The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **4.0 COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)**

Interested firms are to collect bid documents from the **Office of the Head Procurement, 2nd Floor, Federal Secretariat, Phase 1, Shehu Shagari Way, Maitama, Abuja** upon presentation of evidence of payment of a non-refundable tender fee of ten thousand Naira (₦10,000.00) per lot to the TSA Account in favour of **NCFRMI** by using the Central Bank of Nigeria (CBN) payment gateway platform that can be accessed from the REMITA website at [www.remita.net](http://www.remita.net).

**N.B:** Interested bidders for the Procurement of **Consultancy Services (Category 1C & 2C)** are exempted from paying Tender Fees at the initial stage until they are pre-qualified to the Issuance of Request for Proposal (RFP) stage.

#### **5.0 SUBMISSION OF EOI AND BID** **For Expression of interest (EOI):**

Interested and qualified tenderers for the procurement of Consultancy Services are expected to submit Two (2) bound EOI documents sealed in an envelope and clearly marked "Expression of Interest". The name of the company, project title and Lot No. should be boldly written on the reverse side of the envelope and should be addressed to:

**The Honourable Federal Commissioner,  
National Commission for Refugees, Migrants & Internally Displaced Persons (NCFRMI)  
2<sup>nd</sup> Floor, Federal Secretariat, Phase 1,  
Shehu Shagari Way, Maitama,  
Abuja.**

and dropped in the designated Tender Box at **2<sup>nd</sup> Floor, Federal Secretariat, Phase 1, Shehu Shagari Way, Maitama, Abuja not later than 12:00 noon Monday 15<sup>th</sup> May, 2023.**

**For Invitation to Tender:**

Prospective bidders are to submit bid for each of the Lot desired in two (2) hard copies each of the technical and financial bids packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

**The Honourable Federal Commissioner,  
National Commission for Refugees, Migrants & Internally Displaced Persons (NCFRMI)  
2<sup>nd</sup> Floor, Federal Secretariat, Phase 1,  
Shehu Shagari Way, Maitama,  
Abuja.**

and clearly marked with **(the name of the project and the Lot number)**. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at **Procurement Unit, 2<sup>nd</sup> Floor, Federal Secretariat, Phase 1, Shehu Shagari Way, Maitama, Abuja, not later than 12:00 noon Monday, 22<sup>nd</sup> May, 2023.**

**6.0 OPENING OF EOI AND TECHNICAL BIDS**

**For Expression of Interest:**

The EOI will be opened immediately after the deadline for submission at **12:00 noon Monday, 15<sup>th</sup> May, 2023** in the **Commission's conference Hall, Second Floor, Federal Secretariat Complex, Phase 1, Shehu Shagari Way, Maitama, Abuja.**

**For Invitation to Tender:**

Only the Technical bids will be opened immediately after the deadline for submission at **12:00 noon Monday, 22<sup>nd</sup> May, 2023** in the **OSGF's conference hall, ground floor, Federal Secretariat Phase I, Abuja** in the presence of bidders or their representatives, while the Financial bids will be kept un-opened.

**7.0 GENERAL INFORMATION:**

- i. Copy of evidence of payment should be included in the Technical submission;
- ii. No Company/Firm should bid for more than two (2) Lots;
- iii. Category 1C & 2C: Only Shortlisted firms will be invited at a later date for collection of Request for Proposal.
- iv. Category 1A & 2A, 1B & 2B: Only pre-qualified bidders from Technical Evaluation will be invited at a later date for Financial Bid Opening, while the financial bids of unsuccessful bidders will be returned un-opened.
- v. Late submission will be returned un-opened.
- vi. Bidders shall be responsible for all expenses incurred in the preparation of their Bids.

- vii. Failure to satisfactorily fulfil the conditions as requested above will result to the invalidation of such EOI/tender.
- viii. NCFRMI reserves the right to verify the authenticity of claim(s) made by any tendering company.
- ix. NCFRMI shall reserve the right to disqualify any submission based on unverifiable Information.
- x. Please note that this exercise places no commitment on NCFRMI nor establishes any legal relationship whatsoever.
- xi. The NCFRMI is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007

**SIGNED**

**Honourable Federal Commissioner**

**National Commission for Refugees, Migrants and Internally Displaced Persons**